

Glasgow Kelvin College
Board of Management
Audit and Risk Committee
Agenda

Agenda for the meeting scheduled to be held at 5pm on 16 September 2025 in the Boardroom, Springburn Campus (Room 129a/129b)

1. **Sederunt**
2. **Apologies**
3. **Terms of Reference**
[Audit and Risk Terms of Reference](#)
4. **Declarations of Interests and Connection**
 - a) **Interest¹**
 - b) **Connection²**
5. **Minute of the Previous Meeting held on 13 May 2025 (For Approval)**
(copy attached)
6. **a) Matters Arising from the Previous Meeting held on 13 May 2025**
b) Action List (For Noting)
 - i) **Audit and Risk Committee Action Log as at September 2025**
(copy attached)
7. **Items for Approval and Endorsement**
 - a) **Externally Facilitated Effectiveness Review - Henderson Loggie**
 - b) **Follow Up Reviews 2024/25 - Henderson Loggie**
 - c) **Audit Needs Assessment 2025/26 to 2027/28 - Wbg**
(copies attached)
8. **Audit Action Plan**
Report by Director of Estates and Corporate Services
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

9. **Risk Management Update and College Strategic Risk Register**
Report by Vice Principal Operations and Director of Estates and Corporate Services
(copy attached)
10. **Assurance Framework (including Risk Assurance Map) – Annual Review**
Report by Vice Principal Operations
(copy attached)
11. **Statutory Accounting Policies**
Report by Vice Principal Operations and Head of Finance
(copy attached)
- Items for Discussion and Noting**
12. **External Audit Progress Report 2024/25**
Audit Scotland
(copy attached)
13. **Governance Update** (including Cyber Communications – Lessons from Glasgow City Council’s Response, Fire Risk Assessment – External Walls, Cladding at Springburn Campus, Admincontrol – Board of Management Portal, Martyn’s Law – Presentation, Data Use and Access Bill – Next Steps, Shift from Assigned to Regional College – Review of Requirements, Insurance Renewal, Updated SPSO Statement of Complaints Handling Principles)
Report by Director of Estates and Corporate Services
(copy attached)
14. **Freedom of Information and Data Protection Request Monitoring Academic Year 2024/25**
Report by Director of Estates and Corporate Service, Corporate Support and Administration Manager and Regulations and Compliance Manager
(copy attached)
- Items for Information**
15. [Audit Scotland Technical Bulletin 2025/2](#)
16. **The 2023/24 audit of Glasgow City Council**
17. **The Gillies Report - Investigation into financial oversight and decision making at the University of Dundee**
18. **Impact and Consequences**
 - **Students**
 - **Risk and Assurance**
 - **Equality**
 - **Data Protection**
 - **Environmental and Sustainability**
19. **Closure**

Date of Next Meeting
25 November 2025 via MS Teams